



## **Council Chair**

**Requirements:** Each Council Chair leads a designated Council and oversees all activities within the Council. The Chair must be an active IAUG voting member in good standing and actively engaged in the subject matter area covered by the Council. Council Chairs also serve on the Member Education and Advocacy Committee which holds monthly committee calls.

**Term:** Chairs participate in a nominations process and are ultimately approved by IAUG Board of Directors. Each Chair serves a 2-year term that may be repeated 1 time with approval by the IAUG Board.

**Time Commitment:** 4 hours per month (2 hours Council activities, 2 hours Member Education and Advocacy Committee)

### **Responsibilities:**

- Maintain and coordinate a monthly conference call with Council members.
- Inform IAUG members proactively of developments in the relevant Council subject area, including but not limited to Avaya product launches, end of sale notices, reseller and developer partners, industry trends and professional development areas and opportunities.
- Support ongoing IAUG member education via webinars (at least 2 per year) and publications.
- Support development of educational content Avaya ENGAGE to include the identification of critical topics, review and selection of submitted content,

proactive acquisition of content in some cases as well as evaluation and management of speakers.

- Engagement with appropriate Avaya business unit product and offer development teams with the assistance of Avaya Champions and other Avaya liaisons.
- Provide accurate annual records to IAUG headquarters outlining Council participation: webinar submissions, publication submissions, call schedule and participation, and issues/issue resolution.
- Active participation in the Member Education and Advocacy Committee to ensure proper linkage among Councils and IAUG leadership.